

**Jamestown Chamber of Commerce**  
**Minutes of Board of Directors Meeting**  
Thursday June 2nd, 2016  
5:30pm  
Bridges Conference Room

Present: Aileen Flath (Executive Director), Petra Laurie, Kim Medeiros, Marilyn Munger, Cathleen Studley, Rusty Sallee, Kristine Trocki, and Peggy Kopelcheck

1. **Call to Order-** Marilyn Munger called to order at 5:30pm.
  
2. **Minutes of April Meeting-** previously emailed and were approved by all.
  
3. **Treasurer's Report-** Cathleen emailed them previous to the meeting. General account has \$15,659.40. Chamber Check account has \$7,156.80.
  
4. **Executive Directors Report-**
  - a. Aileen said the brochure was well liked. Getting \$1,000 from the Town, so it will cost us nothing. Only comment from board was that next year we should control the front page.
  - b. Memorial Parade was cancelled due to rain. Aileen returned the candy.
  - c. Banners for Night At – 3 have been sold, hoping to get 20 by the event.
  - d. Recommended giving \$100 in Chamber Checks to Boy Scouts for their fundraiser. Vote was taken, all were in favor.
  
5. **Old & New Business/ Committee Reports-**
  - a. **Events- Night At** – Aileen will send out constant contact email to get more banners
    1. Mark talked with Chopmist Charlie's about the different menu ideas.

2. Spreadsheet for previous auction items sent to board – members will reach out.
3. Will Wilson is working on the poster/Save the Date
4. Let Jamestown Press know and hopefully add to ‘Lighthouse Keeper’.
5. Need to talk to Chuck for pricing, so we can get ticket price established.
6. Another ‘Night At’ meeting on June 8<sup>th</sup> at 5:30pm at J22 – all welcome.

**- July BAH** – July 28<sup>th</sup> at JAC, 6pm. Joint venture with Newport County.

**-Weenie Roast** – June 23<sup>rd</sup> at 6pm. All set for Dutch Harbor. Application for 50/50 raffle is in with the Police. Roast entry \$10 member/\$15 non-members.

**-Boat Ride** – June 9<sup>th</sup> at 5:30pm. 27 signed up, can seat 42. Need more people.

**(There was a vote via email to have the boat cruise before the meeting).**

**b. Government Relations-Budget Allotment**

1. Kristine spoke to the importance of the meeting, Monday, June 6<sup>th</sup>. Potential for a vote to cut police budget by \$600,000, and separate line item to cut funding for a bike path. She urged everyone to attend no matter what side you’re on. Aileen was going to send an email to members to reiterate that as well. If police budget cut, then the Department could sue to keep the contract in place, which would mean the \$600,000 would be cut elsewhere – likely we lose our \$4,000 from restaurant tax.

**c. Marketing/Public Relations-** Marilyn explained the new rack for the Chamber is set up in Conanicut Marine store. Needs brochures from members to fill in. Also, in touch with Jamestown Farmer’s Market, but not Chamber table as yet. Aileen will follow up. Discussion about sponsoring a band in the Summer Concert series on the East Ferry Square. Will discuss further.

**d. Kiosk-** Jeff called town to put it out, but we’re still waiting about how it will be staffed – will they be employees or sub-contractors. Waiting to speak further with Town after the big Monday meeting. Kiosk Committee was discussed – Peggy and Jeff would be helped out by new ED.

**e. Executive Director Committee**

1. Cathleen, Marilyn, and Kristine interviewed 4 applicants. Their recommendation was to ask Monique Paquin to be the new ED. Kristine recused herself from the voting in the subcommittee process for Monique as they work together. Cathleen motioned to accept the Board's recommendation; Ben 2<sup>nd</sup>d, all in favor of asking Monique to take over for Aileen. (An email correspondence voted to have her start at \$600 with potential to go up, and she would shadow Aileen starting June 15<sup>th</sup> – take over on July 1<sup>st</sup> - all were in favor – Kristine again recused herself).

**Motion to adjourn at 6:20pm.**

**Next Meeting- Thursday, July 7th at 5:30pm**