



## **Jamestown Chamber of Commerce**

### **2016 Committees**

The Chamber of Commerce will function with six committees. The committee membership will be both board and non-board Chamber members with one year terms. Individuals can be on more than one committee. The committees will meet at least quarterly with periodic reports at the monthly board meetings.

**Events-** Responsibilities will include monthly “Business after Hours”, “Winter Breakfast Series”, summer “Cookout” and December Holiday Events, Annual Holiday Party, Town Christmas Tree and Decorations. Additional events as proposed by Board.

***Members:*** Mark Swistak Jr. , Ben Thomas, Kristine Trocki, Petra Laurie, Peggy Kopelcheck

**Finance-** Assist Treasurer in preparing the annual budget for board approval, tax return and act as auditors.

***Members:*** Cathleen Studley, and Rusty Sallee

**Government Relations-** Monitors the Town Council meetings for issues concerning local business community. Consider statewide and national issues as they relate to Jamestown.

***Members-***Rusty Sallee, Jeff Bush, Kristine Trocki (non-Jamestown issues)

**Marketing/Pubic Relations-** Assist in developing and reviewing press releases and ads and other media publicizing the Chamber.

***Members-*** Ben Thomas , Peggy Kopelcheck, Kim Gregorzek, Kristine Trocki

**Membership-** Maintain contact with membership as it relates to their needs. Make routine calls on members and in particular new members to ensure retention. Additionally, the committee will oversee membership development programs such as seminars and help organize membership groups such as “home based businesses”.

***Members-*** Rusty Sallee, Kimberly Gregorzek

**Kiosk**- Assist in the recruitment and training of Jamestown Ambassadors and assist with the promotion of the seasonal town information kiosk.

**Members- Petra Laurie, Jeff Bush**

**Night At**- Responsible for working in the acquisitions of sponsorships in the form of auction items and donations, work with caterer, promotion, set-up and break down of annual major fundraising event.

**Members-Mark Swistak, Jr. , Kristine Trocki, Petra Laurie, Cathleen Studley**

**Chamber of Commerce Expo** – An event geared to let the community at large meet and learn more about our member businesses while also giving the member businesses the opportunity to network with each other. **Peggy Kopelcheck, Jeff Bush**