

JAMESTOWN CHAMBER OF COMMERCE

BOARD MEETING MINUTES

June 4th, 2015

Bridges Conference Room

President Marilyn Munger called the meeting to order at 5:50 p.m.

PRESENT: Executive Director Aileen Flath, and Board Members, Jeff Bush, Kimberly Gregorzek, Marilyn Munger, Rusty Sallee, Mark Swistak, and Ben Thomas.

Minutes of May 7th Meeting were previously sent via email and were accepted.

Treasurer's Report- Cathleen was not in attendance, but will be emailing report out.

Executive Directors Report – Aileen informed us that the Memorial Day Parade went well in regards to our float and to bringing coffee to the Veterans. Need more candy next year – more than 2 bags. BAH at East Bay B&B also went well, next is Fair Trade on June 18th. She also reported that the switch for our website to Wordpress could be done by Todd Hampson by end of the summer, but a vote was needed, seconded and all were in favor of the new website going forward. Aileen reported our insurance as in order. Also, she will be asking the Town Council to waive the Ft Getty fee for the Night At party. Ads have gone out for Night At. Aileen also had a few ideas for the board – doing a new homeowners and renters packet to hand out for new comers to town. Could ask businesses for brochures or coupons or discounts to be included in packet. Well received by board. Also, asked if we should do something with the Save the Bay, whether to have a presence or not. Left for further discussion.

Old & New Business/ Committee Reports-

- a.. Website Redesign-Review Hampson Proposal – Covered in ED's report
- b. Membership- Status of Renewals/Potential New Members List – Aileen has a call in to Atlantic Lawn and Garden to see if they want to stay in. Also, to Taylor Rental in Middletown, but will also contact Taylor Rental in NK as well. Jamestown Outdoors is mailing in their renewal.
- c. Government-"Fate of Jamestown Business District"-Planning Forum – Discussed sending Nick Robertson a letter saying how nice the renovation he has done at the old Mobil station. Believe Aileen is working on this.
- d. Marketing—New Homeowner/Renter Packets-coupons, map, etc.-Aileen discussed this idea in the ED's Report.

e. Kiosk- Design /cost analysis- Jeff Bush said he would have it done by July 4th by the latest. He will create a bill for the materials and drop off to Cathleen.

6. Events- Business After Hours- June 18th Fair Trade – Everything is all set for this event.

“**Night At Fort Getty**”- August 15th, Band Confirmed, Caterer, Beneficiaries, Theme

- Events meeting was productive. Finalized the luau theme. Going with Chopmist and Mark will finalize the menu with Chuck. He had a copy of it and all in attendance approved.
- Will Wilson will do the logo again.
- Beneficiary requests was put in the paper looking for interested parties.
- Going to do raffle items in bins for under \$75 items, silent auction will be for \$75-500, and if we get any over \$500 we will do live auction. Need to file for permission for the raffle. Aileen will follow up.

July Weenie Roast-Dutch Harbor-July 16th – Confirmed with Dutch Harbor. Need a food and beverage committee to help organize and get everything before. Mark will head, but needs help with coordination and pick-ups.

Motion to adjourn at 6:15pm

Next Meeting- Thursday July 2rd at 5:30pm